

# NETT-HANDS HOME CARE, INC.

## EMPLOYMENT APPLICATION

Programs, services and employment are equally available to everyone. Please inform Human Resources Department if you require reasonable accommodation for the application interview.

How were you referred to us: \_\_\_\_\_ Position Applied for: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ SSN: \_\_\_\_\_ Email address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

DL#: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Are you presently working? \_\_\_\_\_ Current employer: \_\_\_\_\_

Have you been convicted of a crime other than traffic violation in the last year? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

Have you experienced any major illness/illnesses in the last year? \_\_\_\_\_

If yes, please explain \_\_\_\_\_

### EDUCATIONAL BACKGROUND:

High School: \_\_\_\_\_ Address: \_\_\_\_\_

Date started: \_\_\_\_\_ Date completed: \_\_\_\_\_ Diploma \_\_\_\_\_

College Attended: \_\_\_\_\_ Degree obtained: \_\_\_\_\_

Additional educational information. List all degrees earned \_\_\_\_\_

### EMPLOYMENT HISTORY: Previous Employer(s): (Begin with the most recent employer)

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Position Held: \_\_\_\_\_

Date started: \_\_\_\_\_ Date ended: \_\_\_\_\_

Starting salary: \_\_\_\_\_ Ending salary: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**EMPLOYMENT HISTORY (continued):**

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Position Held: \_\_\_\_\_

Date started: \_\_\_\_\_ Date ended: \_\_\_\_\_

Starting salary: \_\_\_\_\_ Ending salary: \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
\_\_\_\_\_Reason for leaving: \_\_\_\_\_  
\_\_\_\_\_

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May we contact previous employer(s)? \_\_\_\_\_ If not, please explain: \_\_\_\_\_

I hereby certify that the information set forth in this employment application is true and complete. Any falsifications or omissions may result in dismissal. You are hereby authorized to make any investigation of any information contained in this application. I understand if any offer of employment is made, the following must be successfully completed as a condition of employment. 1) Background check that will include: information from previous employers whether contained in written records or not, all public/private records, including criminal, civil, driving, credit and education, and any other pertinent information relating to my ability to successfully perform the job which I have been offered employment. I further agree to complete the criminal check to be paid at my expense. 2) Pre-employment drug screening and 3) Pre-employment physical. 4) Completion of 24 hours of non-paid preservice orientation and training. I understand that no guarantee will be given for the hours of work. This application does not imply an offer of employment. If my application is accepted in consideration for employment, I agree to conform to the rules and regulation of the company. I also agree that my employment and compensation can be terminated at any time by either myself or the company with or without cause. I acknowledge that I have been hired as an At-Will employee and agree upon my termination, I authorize the release of information to potential employers. I certify that my answers are true and complete to the best of my knowledge. I authorize investigations and inquiries of my personal, employment, educational, financial, and other related matters may be necessary for an employment decision. I hereby release employers, schools or individuals from all liability when responding to inquiries in connection with my application. In case I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand any statement or promise to the contrary will be of no effect unless in writing and signed by an officer of the company. Upon my termination, I authorize the release of reference information to potential employers.

Applicant Name: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_